

Flowchart for Managing Inappropriate Behaviours

A PROBLEM BEHAVIOUR IS OBSERVED

1. WARNING/CONFERENCE WITH STUDENT BY TEACHER

STAY CALM

BE CONSISTENT

BE BRIEF

BE IMMEDIATE

BE RESPECTFUL

WORDS/ACTIONS AN ADULT CAN USE

PROMPT

Provide verbal and/or visual cue. Low key responses.

REDIRECT

Restate the expected behaviour.

RE-TEACH

State and demonstrate the positive behaviour expectations. Have student/s demonstrate it or say it back to you. Provide immediate feedback.

**PROVIDE CHOICE
(re-engage or have a
consequence applied)**

A statement of two alternatives- the preferred or desired behaviour and a less preferred choice (logical consequence). Pause after providing the choice and when the student chooses wisely, provide positive feedback.

**APPLY LOGICAL
CONSEQUENCE**

Consequence is applied.
If student does not choose desired behaviour. Go to Step 2.

2. STAFF/TEACHER MANAGED

Playground

Consequence -
Reflection time
(walk with teacher
or placed in
timeout spot < 10
minutes)

**White Minor
incident card**

(Place in PBL
box)

Refer child to
PBL expectations

Data entered and
reviewed by
Exec.

Classroom

**Consequence -
1st warning**

Timeout in class
(age + 2 minutes)

Conference with
class teacher

**Consequence -
2nd warning**

Timeout in Buddy
class – take work
(age+2 minutes)

Conference with
Buddy teacher

**Consequence -
3rd warning**

Sent to stage
executive.

Conference

Principal notified
Decision made re
parent notification

**IS BEHAVIOUR
TO BE
MANAGED BY
EXECUTIVE?**

NO

YES

2. REFERRED TO THE EXECUTIVE

Child sent to **office / help**
sent for.

Red Major Incident card to
Principal, followed up
immediately.

Principal / Executive review
incident and discuss
consequences.

Feedback given to teacher.

**(Possible Orange card
sent home after
investigation.)**

Parents informed if
Orange card, suspension
or expulsion given.

Reflection sheet completed
with Executive.

3 Orange cards given in a
10 week period = parent
interview to discuss
behaviour plan and LST
notified.

CRISIS INCIDENTS

**SELFHARM
HEALTH EMERGENCY
MAJOR FIGHTS
THREATS OR USE OF WEAPONS
POSSESSION OF DRUGS**

Send **Red Emergency Card** (in
playground bag or classroom medical
bag) to office for immediate help from
Principal / Executive.

While waiting for assistance, remove
surrounding students (if possible).

Monitor student/s until help arrives.

Minor and Major Behaviours

Minor (Staff managed) White Minor Card	Major (Principal/Executive) Red Major Card
<ul style="list-style-type: none"> • Playing in toilets • Swearing (incidental) • Name calling/teasing • Antagonising others • Playing with sticks and stones • Playing while eating • Rough play • Not following instructions 	<ul style="list-style-type: none"> • Repeated offensive or racist language • Vandalism • Fighting • Dangerous play - Intentional wrestling, tackling, biting, tripping, pushing, hitting, kicking, throwing rocks or sticks, • Theft/demanding possessions • Repeated harrassment • Bullying – Repeated verbal, physical, psychological, social, cyber or exclusion • Encouraging an act of violence • Repeated disobedience /defiance • Absconding from school grounds without permission • Offensive behaviour - dacking, urinating on others, spitting, rude or sexual innuendo • Discriminatory behaviour